

Short-Term Visa Requirements

1. Properly filled online visa application form.
2. Passport with at least 1 blank page and a validity of 3 months beyond your travel to the country.

In the case of the previous passport and travel to other countries, 1 color photocopy of the recent passport (Bio-page) and the visa(s).

3. 2 copies of recent color photographs with a white background on Mate Paper (2 x 2 inches). See [details](#).
4. A confirmed return or onward air ticket copy.
5. Hotel booking copy.
6. Documents that certify the purpose of the visit.
7. Travel Itinerary. See [sample](#).
8. If service holder, Employment ID, [NOC](#), Salary Certificate, Pay Slip, Experience Certificate.

If a businessman, a copy of the Trade License, the Incorporation Certificate by RJSC, TIN Certificate, and Company Bank Statement for the last 6 months.

If student, a copy of the Student ID Card, a Letter of Leave of Absence (if during school opening days), and a Letter from the school explaining the purpose of the visit to the destination, and the confirmation of the enrolment and the Leave of Absence.

9. National ID Card.
10. Police Clearance Certificate (no more than 6 months older).
11. If traveling with a spouse, Marriage Certificate.
12. Bank Statement for the last 6 months (no more than 2 days older).
Income Tax Certificate.

If sponsored by the grantor in Japan:

Guarantee Letter

Bank Statement/Tax Certificate/Income Tax Certificate.

Citizen Registration copy/ Certificate of Foreign Registration,

Copy of passport.

13. Cover letter addressing the purpose of the visit and how the costs will be met.
14. If the minor (under 18) not travel with both the parents or a custodian, a consent paper from the other parent or the custodian.
Photocopy of parents' or custodian's passport.
A copy of the Birth Certificate of the minor.

If the minor not travel with a parent or a legal guardian, a consent paper from the guardian with the explanation: who will go as a company, look after the minor, and how s/he will travel to/from Japan, a copy of the adult company's passport.

15. If a foreign national holding a valid Bangladeshi residence permit, the permit must be valid for at least 3 months beyond the trip.